

Emersons Green Primary School



Charging and Remission Policy

Date reviewed by Governors: September 2020	Date draft provided to staff: September 2020
Ratified: October 2020	Next Review: September 2023

Equality Statement

At Emersons Green Primary School we are committed to ensuring equality and opportunity to all members of our school community. In regard to safeguarding, the school always aims to ensure that no one is treated less favourably than anyone else. The Equality Act 2010 defines these responsibilities. In regard to this, this Policy, including all of its procedures and systems will have due regard to:

- Eliminating discrimination and other conduct prohibited by the Equality Act
- Advance equality of opportunity between people who share a protected characteristic and people who do not share it
- Be aware of this duty to have due regard when making decisions or taking action in order to assess whether that action will have implications for people with protected characteristics
- Consider equality implications before and at the time that this policy is developed and reviewed and keep these implications under review on a regular basis

It is unlawful to discriminate in the following areas, termed protective characteristics. (all Safeguarding policies, procedures, systems and actions must take this into account):

- Age
- Disability
- Gender
- Gender reassignment
- Marriage and civil partnership
- Pregnancy and maternity
- Race
- Religion or Belief
- Sexual orientation

CHARGING AND REMISSIONS POLICY

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as a part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

Activities outside school hours

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours.

School journeys in school hours

The board and lodging element of any residential activities deemed to take place within school hours.

Individual Instrumental Tuition

The cost to the pupil for providing individual instrumental tuition, such as brass, guitar, and keyboards.

Charging in kind

The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: Food activities, needlework, pottery.

The Governing Body may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General

The Governing Body may, from time to time, amend the categories for which a charge may be made.

Nothing in this policy statement precludes the Governing Body from requesting parents to make a voluntary contribution towards the cost of providing the foregoing activities for pupils.

In the event of insufficient voluntary contributions being made with a predetermined time scale the individual activity may have to be cancelled.

Remissions

Where the parents of a pupil are in receipt of Free School Meals (or have been in receipt of Free School Meals within the last 6 years), the Governing Body will remit 75% of the cost of board and lodging for any residential activity that it organises for the pupil if the activity is deemed to take place within the school hours or where it forms part of the syllabus for the National Curriculum. In other circumstances, there may be cases of family hardship, which makes it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, the Governing Body will invite parents to apply in confidence for the remission of charges in part or full.

The Head Teacher in consultation with the Chair of Governors will make authorisation of remission.